Defense Readiness Reporting System – Strategic (DRRS-S)

CVN OPS ADMIN Officer Course

01 January 2023

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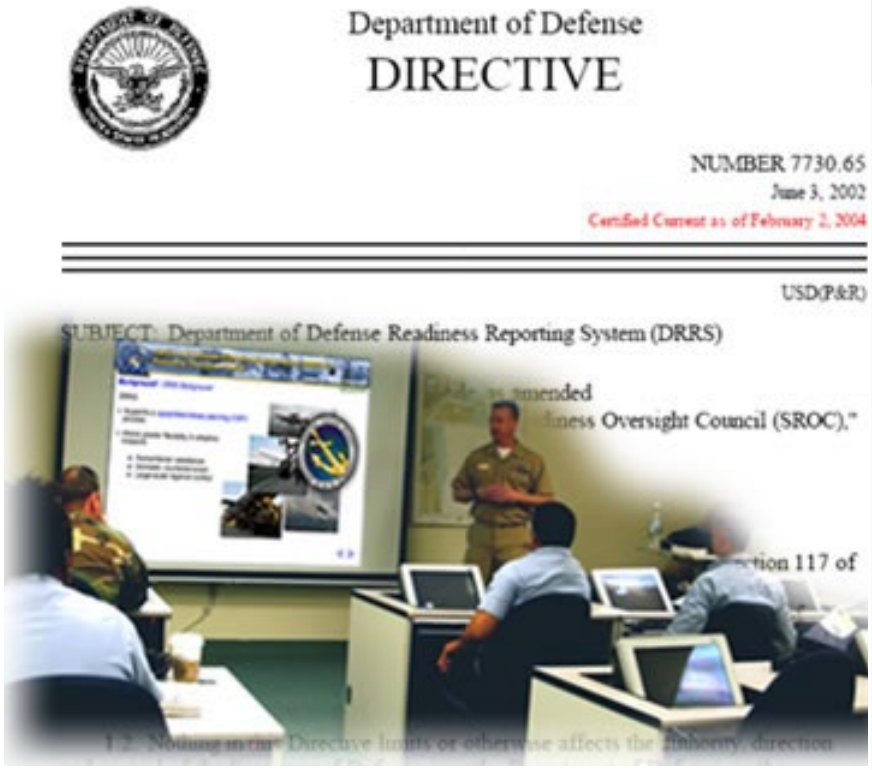
Introduction

This presentation covers the following topics:


Department of Defense

DIRECTIVE

NUMBER 7730.65

June 3, 2002

Certified Current as of February 2, 2004

USD(P&R)

SUBJECT: Department of Defense Readiness Reporting System (DRRS)

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Directive limits or otherwise affects the authority, direction

CVN DRRS-S Course

- Background
- Assessments
- Reporting Rules
- DRRS-S Accounts
- Available Training
- Keys to Success

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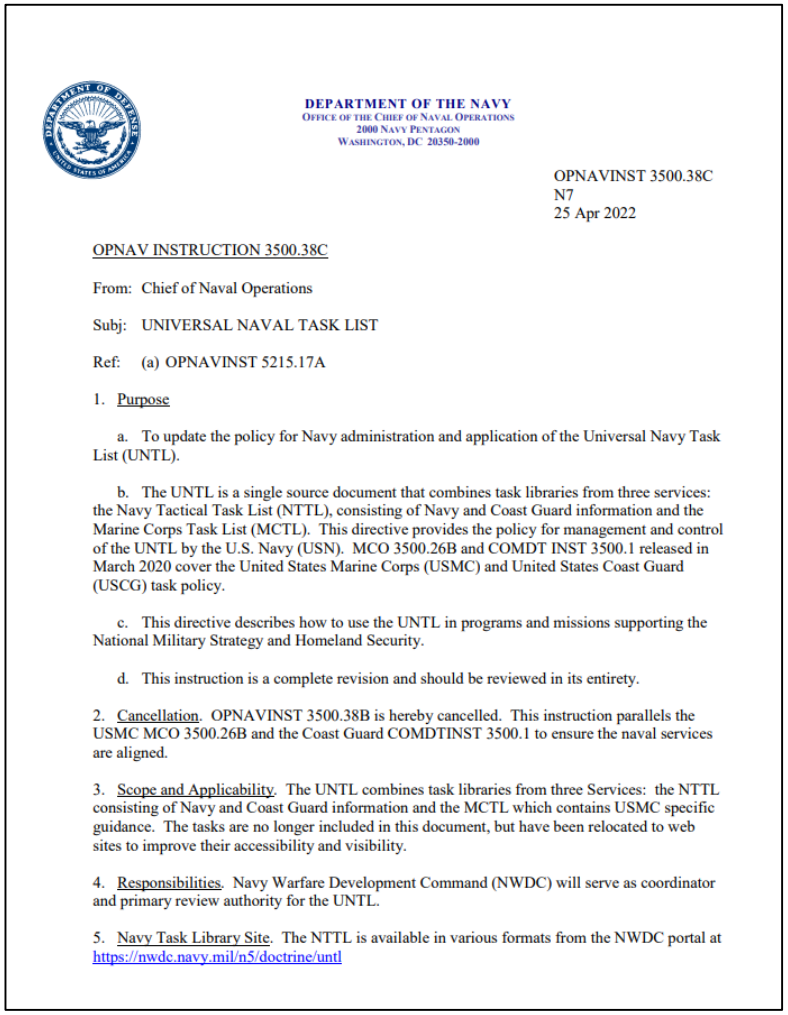
Background – *Mission Essential Tasks*

- METs are tasks considered essential to accomplish and support missions and requirements assigned by a Joint or Naval Commander
- The Mission Essential Task List (METL) is based on the Unit's ROC/POE and maps tasks to METs
  -
- Each MET contains a set of conditions and standards
- The METL is common to all units within a Responsible Organization (RespOrg)
- The CVN METL has seven 12.xx METs



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, DC 20350-2000

OPNAVINST 3500.38C
N7
25 Apr 2022

OPNAV INSTRUCTION 3500.38C

From: Chief of Naval Operations

Subj: UNIVERSAL NAVAL TASK LIST

Ref: (a) OPNAVINST 5215.17A

1. Purpose

a. To update the policy for Navy administration and application of the Universal Navy Task List (UNTL).

b. The UNTL is a single source document that combines task libraries from three services: the Navy Tactical Task List (NTTL), consisting of Navy and Coast Guard information and the Marine Corps Task List (MCTL). This directive provides the policy for management and control of the UNTL by the U.S. Navy (USN). MCO 3500.26B and COMDT INST 3500.1 released in March 2020 cover the United States Marine Corps (USMC) and United States Coast Guard (USCG) task policy.

c. This directive describes how to use the UNTL in programs and missions supporting the National Military Strategy and Homeland Security.

d. This instruction is a complete revision and should be reviewed in its entirety.

2. Cancellation. OPNAVINST 3500.38B is hereby cancelled. This instruction parallels the USMC MCO 3500.26B and the Coast Guard COMDTINST 3500.1 to ensure the naval services are aligned.

3. Scope and Applicability. The UNTL combines task libraries from three Services: the NTTL consisting of Navy and Coast Guard information and the MCTL which contains USMC specific guidance. The tasks are no longer included in this document, but have been relocated to web sites to improve their accessibility and visibility.

4. Responsibilities. Navy Warfare Development Command (NWDC) will serve as coordinator and primary review authority for the UNTL.

5. Navy Task Library Site. The NTTL is available in various formats from the NWDC portal at https://nwdc.navy.mil/n5/doctrine/untl

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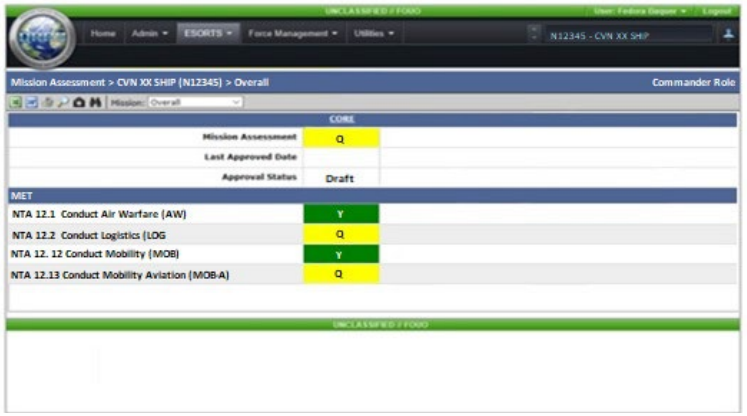
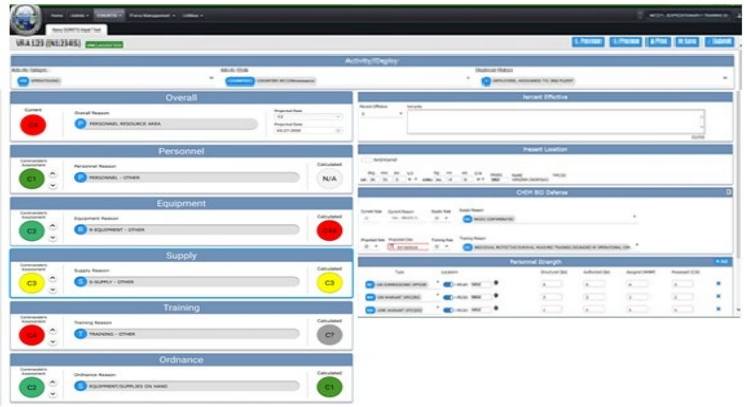
Background – *DRRS-S*

- DRRS-S is the tool that DoD organizations use to report readiness to all levels of the chain of command

- DRRS-S requires two assessments
  - Missions (Standards, METs, and Core)
  - SORTS (Resources)

- Navy Policy Guidance
  - NTRP 1-03.5 (DRRS-N Manual)
  - USFFC/CPF 3501.6 (14 June 2020)
  - CNAP/CNAL 3500.38 (16 Dec 2020)





Notes:

1. SORTS (Status of Resources and Training System) is discussed in a separate brief. The SORTS update is required every time you submit the DRRS-S assessment.
2. All references are on the CNAF Readiness Reference Tool

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Overview of the DRRS-S Assessment

- The next set of slides will take you through the process of making a DRRS-S assessment

- DRRS-S assessment steps include
  - Update the POC information on the Unit Summary page
  - Update the METs
    1. Assess the standards
    2. Assess the MET (Y, Q, N)
    3. Anticipated change date
    4. Comments
    5. Save (approve the MET when you approve the Core)
  - Update the Core (overall) assessment
    1. Assess the Core (Y, Q, N)
    2. Anticipated change date
    3. Comments
    4. Save (Approve after the CO has reviewed your work)
  - Update the SORTS Assessment (Separate brief)

- Common mistakes
  - Approving the METs, Core, and SORTS on different dates
  - Approving the METs but not approving the Core assessment
  - Using "See Core Comments" in the MET or Core remarks section

METs, Core, and SORTS all have separate approval buttons in DRRS-S

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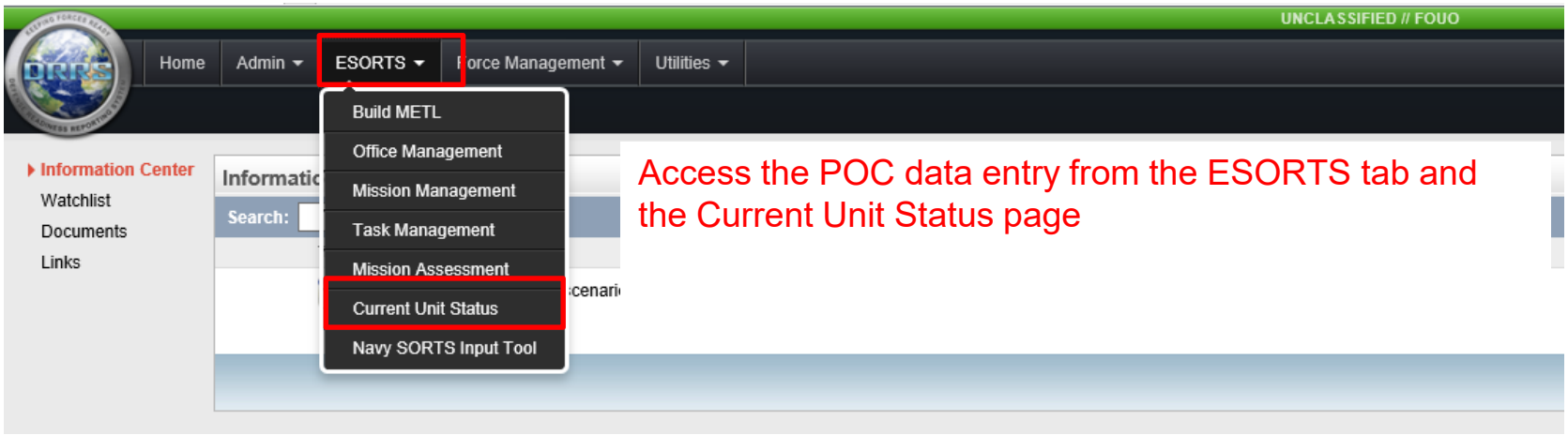
Assessments – Point of Contact

Enter or update the Point of Contact information

1



Access the POC data entry from the ESORTS tab and the Current Unit Status page

2

Unit Summary Details

Unit Commander:			
Point of Contact:			
NIPR E-Mail:		**DSN:**	
SIPR E-Mail:		**COMM:**	

Add Unit Commander name and the POC for the DRRS-S assessment (normally OPS or OPS-Admin Officer). The DSN number requires a 3 digit prefix (312-for CONUS)

METL Preview

SORTS

Availability

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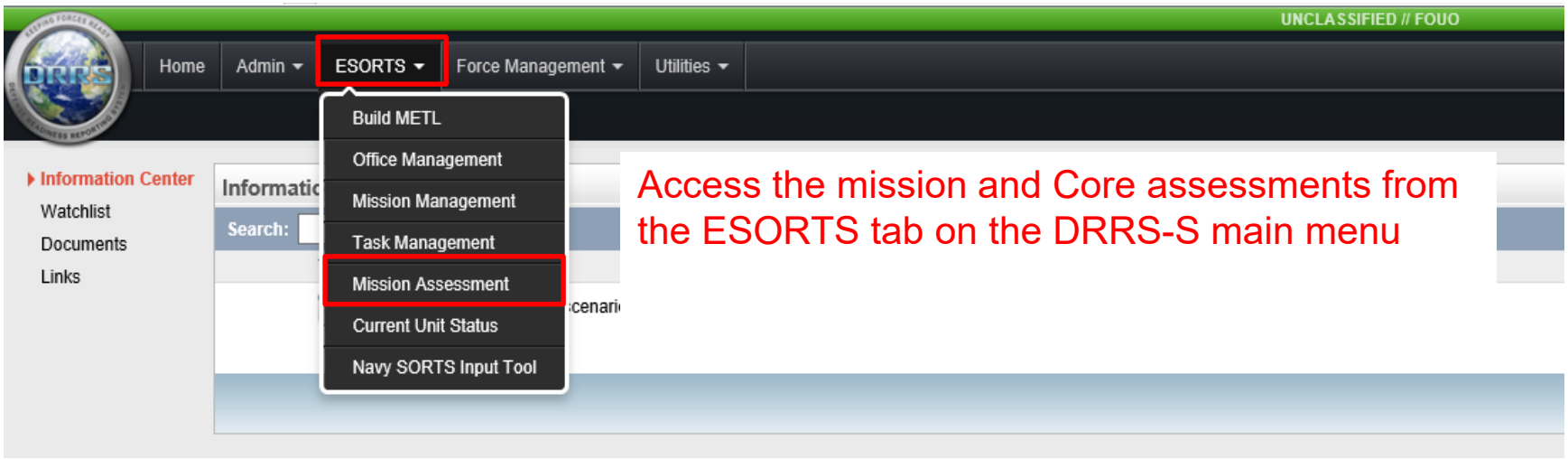
Assessments – *Mission Assessment Overview*

The DRRS-S assessment contains the following steps

1. Assess the MET Standards
2. Assess the MET and provide MET comments
3. Assess the Core and provide Core comments



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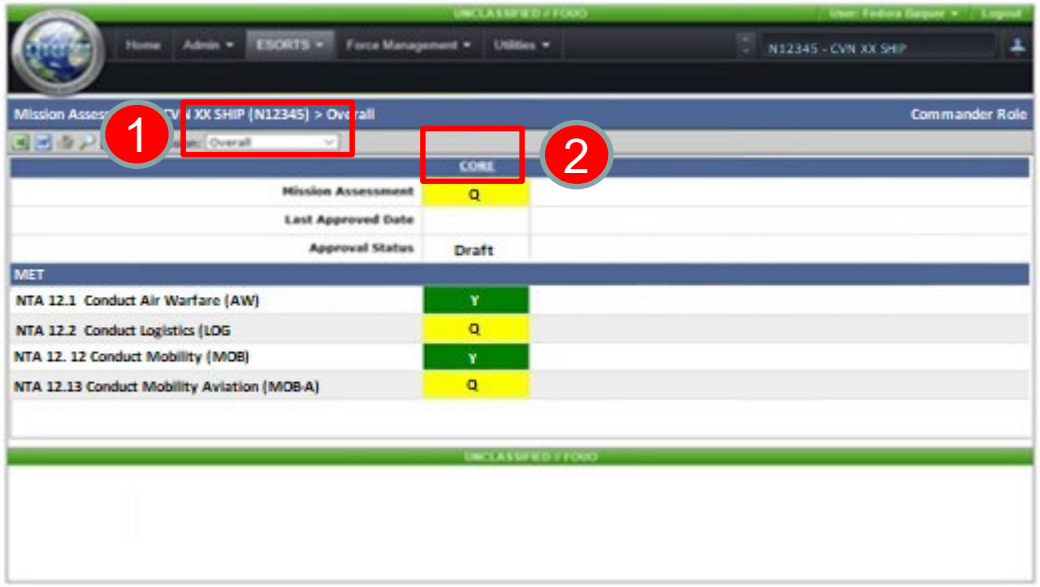
Assessments – *Mission Assessment*



Core Assessment

MET Assessments

The default view for the Mission Assessment screen is the Overall view. This displays all assigned unit missions (Core in this case) and all assigned Mission Essential Tasks (METs) associated with the unit's missions. Most units will have one Core mission.

There is two ways to navigate to the MET page.

1. Use the drop down to select "CORE"
2. Click on the word "CORE"

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Assessments – *MET Assessment*

- Each MET needs to be assessed first before your Core Mission assessment can be submitted
- You can click anywhere on the MET line to edit and assess that specific MET

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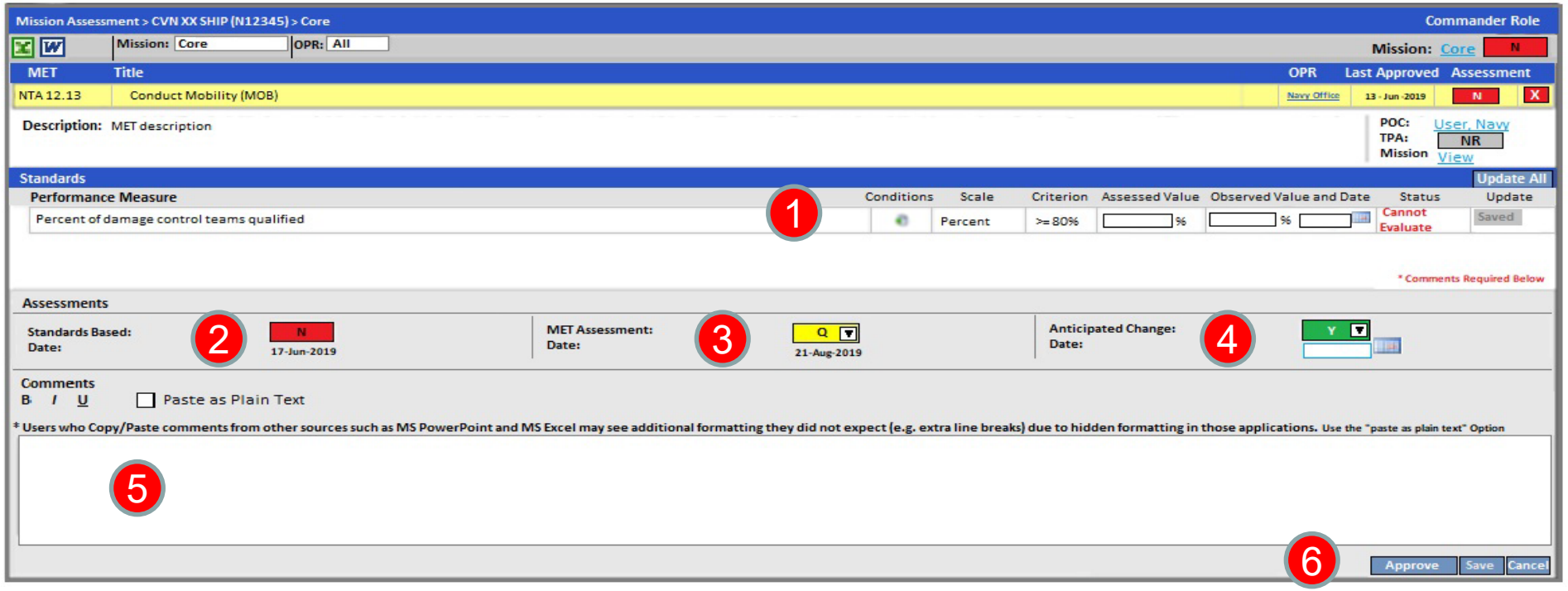
Assessments – *MET Assessment*



Each MET assessment requires the following actions

1. Assess the MET standards (select “Update” when done)
2. DRRS-S provides a calculated assessment based on the standard assessments (advisory only)
3. Provide a current MET assessment (Y/Q/N)
4. Provide an expected MET assessment (Y/Q/N) and anticipated change data
5. Provide MET comments for assessments for MET assessed as Q or N
6. Save (approve the MET assessment when you approve the Core assessment)

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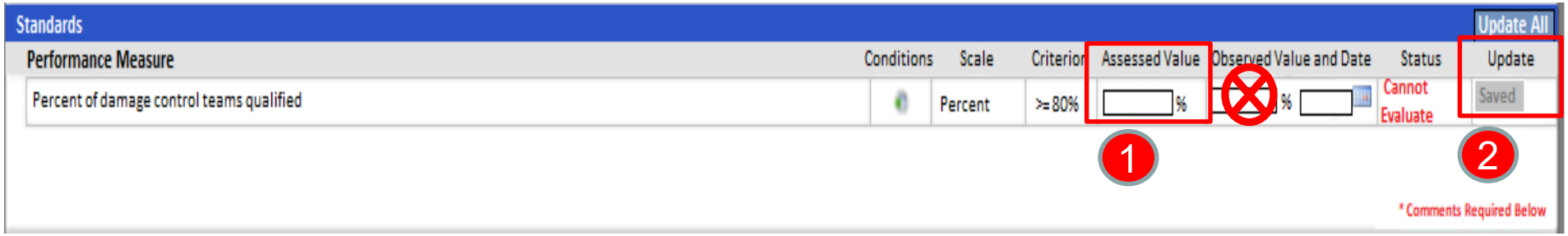
Assessments – Standard Assessment



In the middle of the page you will see the standards sections

1. You are only required to complete the "Assessed Value" area as per the criterion stated in the standard
2. After updating the assessed value, click the "Update" button and the status will update for that standard

Notes:

1. If there are no changes required for any of that MET's standards, you can select the "Update All" button and proceed to the MET assessment section
2. Do not assess the Observed Value and Date
3. You must update or change the standard before you can Save or Approve the MET assessment
4. Approve the MET and Core assessments on the same date

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Assessments **–** *Commander's Assessment*

The following values are used to assess the Core and MET assessments:

Display	Value	Description
Y	Yes (Green)	The unit can successfully perform the Core or an assigned task to the prescribed standards and conditions.
Q	Qualified Yes (Yellow)	The unit can accomplish the Core or all or most of the task to standard under most conditions.
N	No (Red)	The unit cannot perform the Core or an assigned task to the prescribed standards and conditions at this time.
	Not Assessed (striped)	The Core or task has not yet been assessed
Q*	Draft Assessment (*)	The assessment has been completed in draft awaiting final approval by the unit commander.

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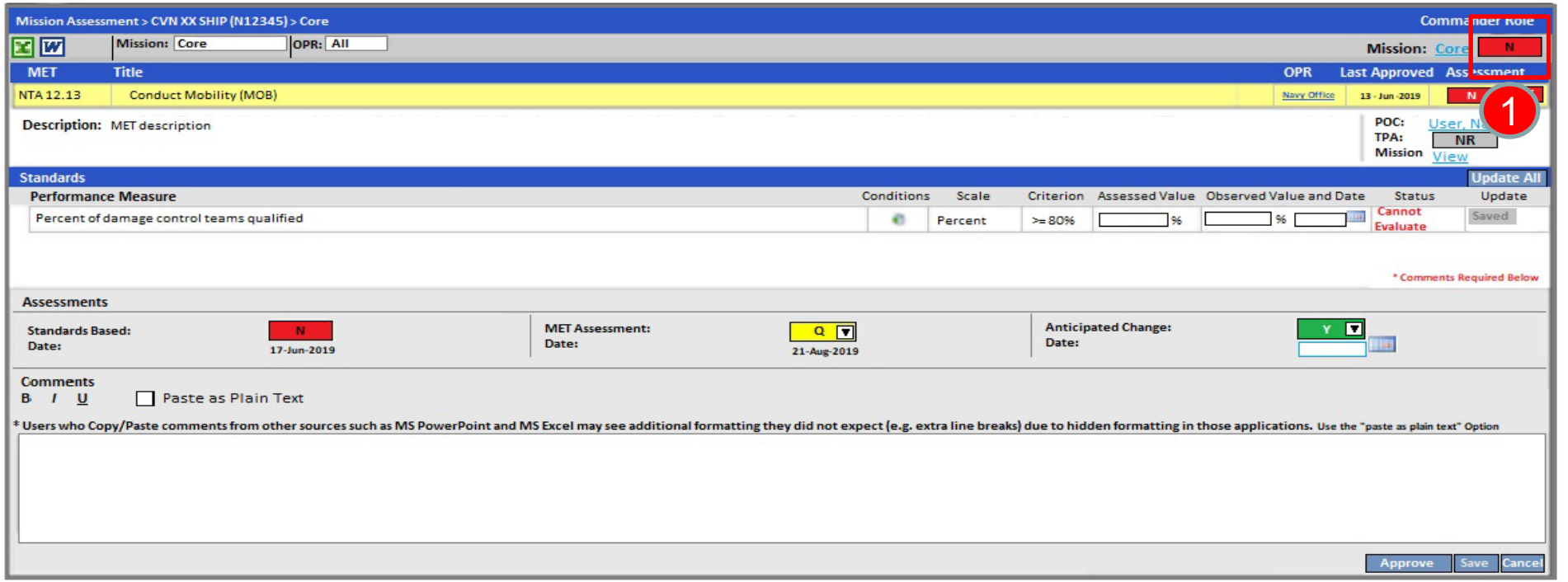
Assessments – Core Assessment



1 Access the Core Assessment from the MET assessment page by clicking on the Core assessment

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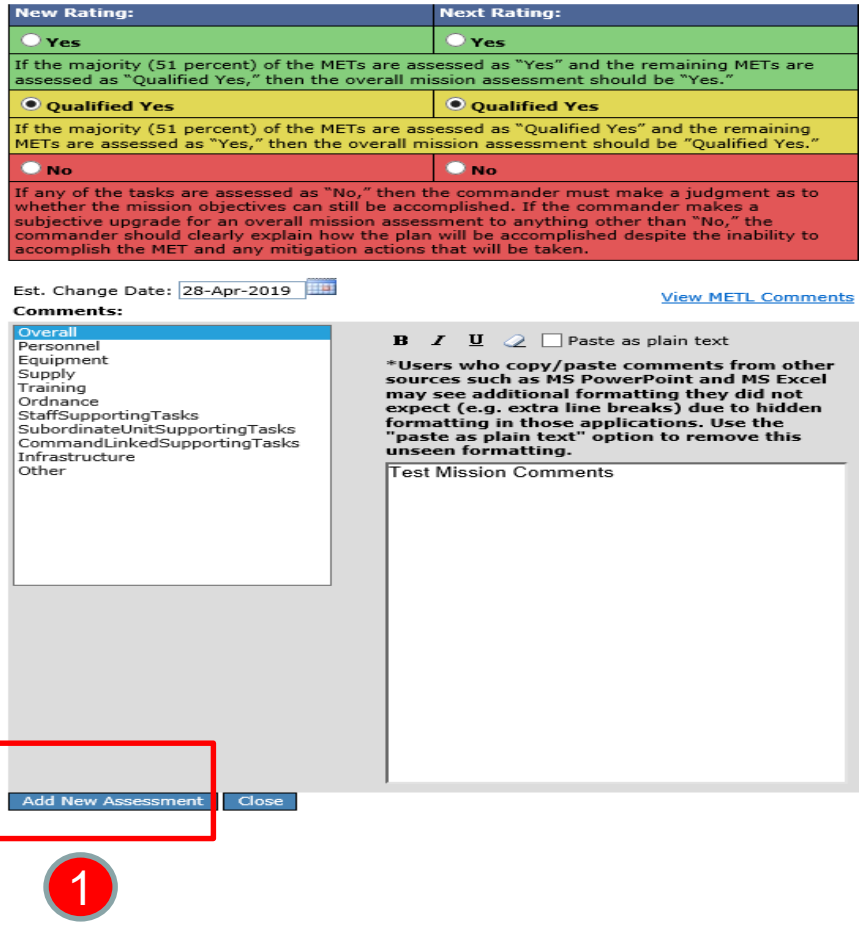
Assessments – Core Assessment



1. Start the Core assessment by clicking on the "Add New Assessment" link

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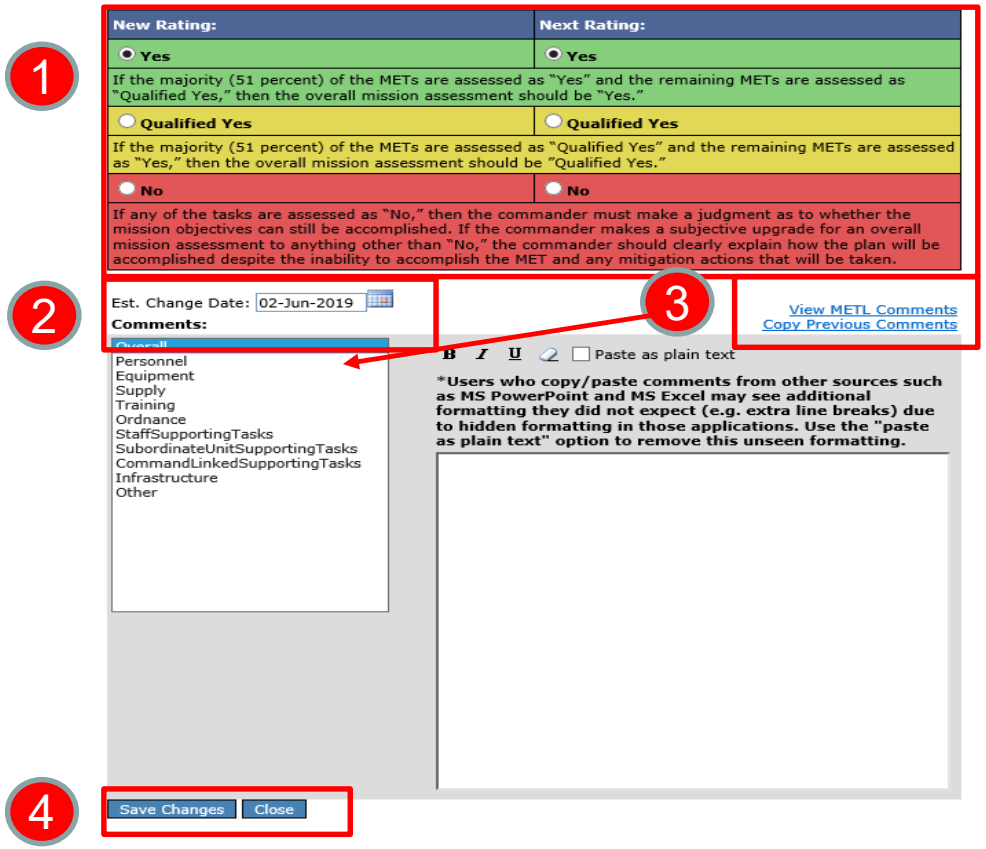
Assessments – Core Assessment - Draft



1. Complete the current and anticipated Y, Q, N assessments
2. Complete the anticipated change date
3. You can copy your existing comments by selecting "Copy Previous Comments". Edit comments by selecting the resource area from the left selection box
4. Save when complete. The save button just saves the draft Core assessment.

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Reporting Rules *– Core and Mission Assessment*

USFF and TYCOM rules for making a Core assessment

If the MET Assessment is…	The Core Assessment must be…
At least one MET is assessed as N (Red)	Core must be no higher than Q (Yellow)
Less than 51% of METs assessed as Y (Green) with the remaining METs assesses as Q (Yellow)	Core must be no higher than Q (Yellow)

- Always assess the Core Mission to the MCO standard
  - "MCO ready" is defined as a unit's ability to deliver its full design capability as delineated in the ROC/POE and should not be measured against the requirement of a specific OPLAN

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Reporting Rules *– Core and Mission Assessment*

- CAT 3 and 4 CASREPS (Casualty Reports) or a CASCOR are drivers for updating DRRS-S and SORTS
  - The unit first must determine if any METs are degraded and update their assessment
  - When a unit issues a category 4 CASREP, the MET or METs associated with that CASREP will be assessed N/Red, and SORTS equipment resource category will be assessed as C-3 or lower.
  - When a unit issues a category 3 CASREP, the MET or METs associated with that CASREP will be assessed as Q (Yellow) or lower, and the SORTS equipment category will be assessed as C-2 or lower.
  - Even if no METs are degraded, the unit still needs to provide a DRRS-S comment if there are any impacts of CAT 3 and CAT 4 CASREPs on operations

- Other operational reports (OPREP 3 or 5, SITREPS, etc) can also be drivers for DRRS-S updates if there is a degradation or restoration of a degradation to mission capability

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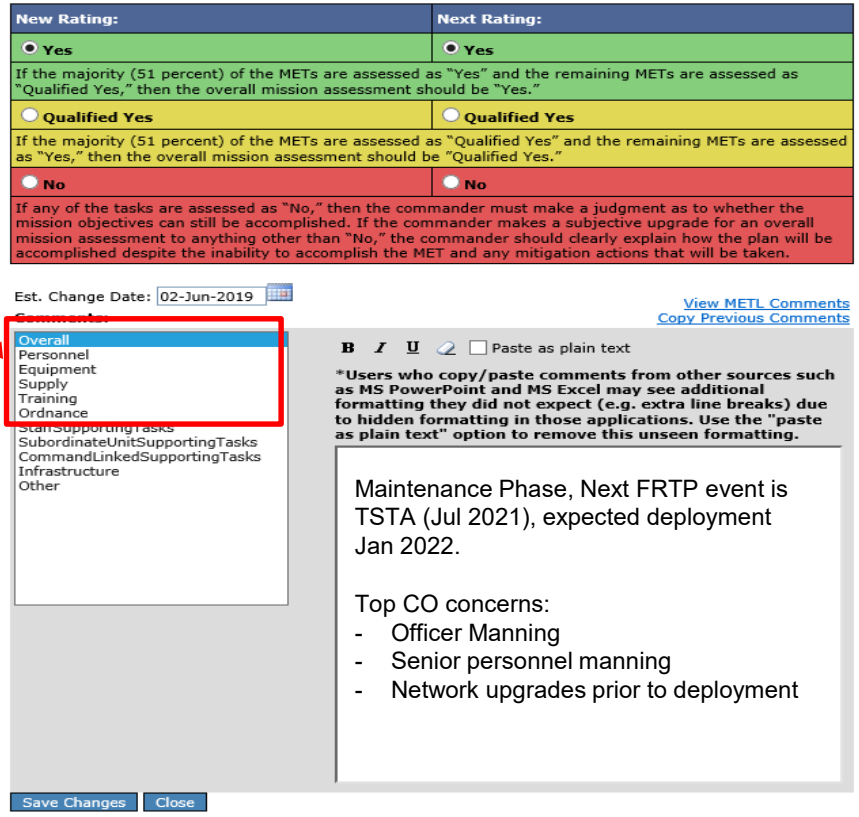
Assessments – Commander's Remarks

- CO Comments must be structured to show the following

- Overall block
  - CO summary of top readiness concerns (5-6 lines max)
  - Current FRTP phase, next FRTP event
  - Expected Deployment/RTHP date

- PESTO Blocks
  - Provide the details that support your top concerns in the Personnel, Equipment, and Training blocks.
  - Format: Issue, Impact, resolution



Your comments keep leadership informed on your readiness

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Assessments – *Commander's Remarks*

- Personnel Remarks
  - Comment on gapped billets,TADs, and other issues that cause personnel shortages
- Equipment Remarks
  - Comment on Equipment degradations and all CAT 3 and 4 CASREPS
- Supply Remarks
  - Comment on parts (AVCAL/COSAL), Provisions, and Jet fuel shortages
- Training Remarks
  - Comment on training shortfalls and when training events will be completed
- Ordnance Remarks
  - Comment on Ordnance status and ordnance on-loads
- General Remarks/Tips
  - Use plain language; this is not a message, so use sentence case
  - DRRS-S is about MCO capability and not what your unit is tasked with currently
  - Do not use SORTS terminology in DRRS-S comments
  - Don't just write, "Readiness as per FRTP phase", "NSTP", or "See overall comments"
  - Write accurate and timely comments and keep them updated as changes happen

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Assessments – *Commander's Remarks*

The issues you comment on in DRRS-S change depending on your FRTP phase

- Maintenance
  - High level assessment of the shipyard work and expected completion date
- Basic
  - Challenges in completing ship inspections, in-port maintenance, and getting ready for C2X
- Integrated/Advanced
  - Execution of ordnance
  - Finalizing training team qualifications, completion of training events
- Deploy/Sustain
  - Ability to maintain "Green" while deployed and into sustainment

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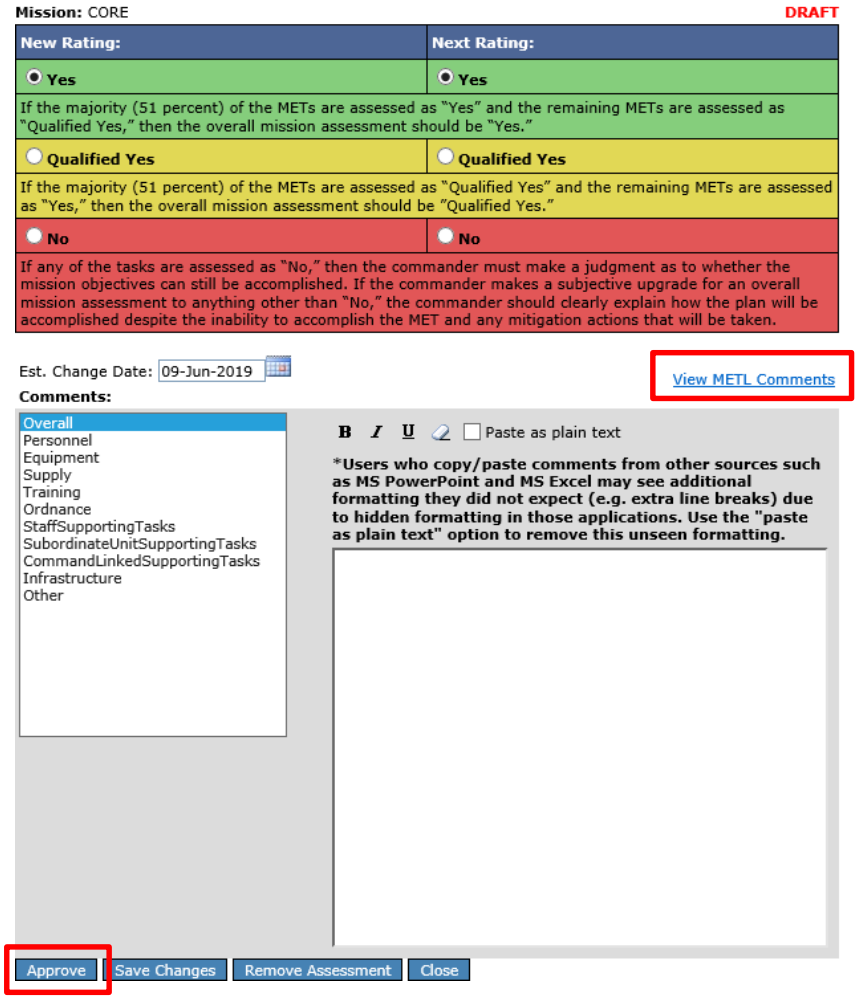
Assessments – Core Assessment - Approve



1

Select "View METL Comments" to view the entire DRRS-S report and export to Word. The report includes assessments and remarks for CO review.

2

The next view will have an Approve option.

Select "Approve" when the Core assessment has been reviewed and approved by the unit commander.

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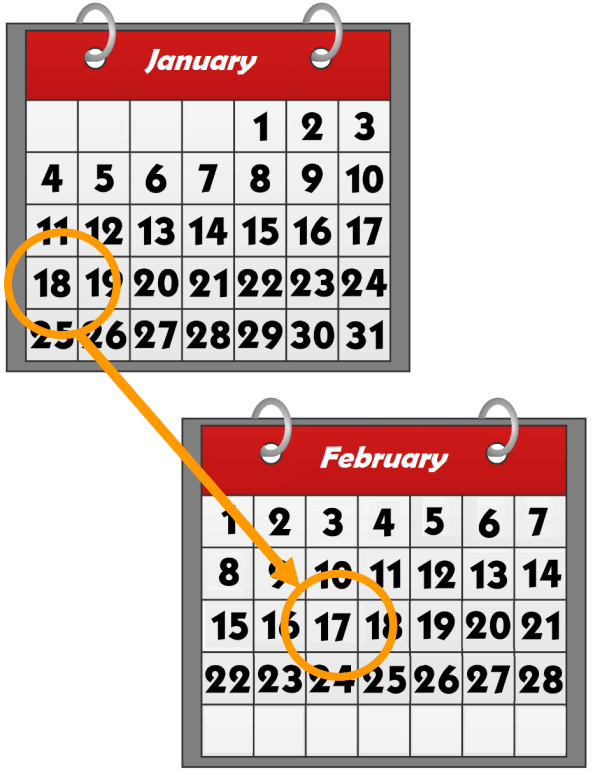
Reporting Rules - *Frequency*

DRRS-S/SORTS update requirements:

- Within 24 hours of a change in C-Overall, Resource Category C Levels, PCTEF, MET or Mission Assessments
- Within 30 days of the last assessment even if nothing has changed
- Following completion of major FRTP milestones to include TSTA and C2X
- Start or completion of a deployment or operation (surge deployment, contingency operation, or execute order)
- Significant change in resources that that affect the ability to execute a MET (e.g. ordnance or fuel offload)
- Submission of an operational report that documents a degradation of the unit's Core or assigned missions (e.g. CAT 3 or 4 CASREP, CASCOR, or OPREP)



Notes:

1. Your ISIC may also direct a DRRS-S assessment based on Fleet Commander reporting requirements.
2. A DRRS or SORTS submission **not required** for a change of command.

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DRRS-S Accounts – Creating an Account

- Navy Readiness Support Center (NRSC)
  - Account servicing, Change permissions levels, technical issues
  - Phone: 757-836-6365 (DSN 836)
  - Email: nrre@navy.mil or nrre@navy.smil.mil

- For all readiness questions and even for help with technical issues, call your TYCOM N40 reps.

- To get a new DRRS-S Account
  1. Request an account at: https://drrs.csd.disa.smil.mil/drrs/login.
     OSD (Office of SECDEF) will only create accounts with "View only" permissions

  2. Contact the Navy Readiness Support Center to have your permission level upgraded to unit commander.

Note: Unit Commander permission level is required to edit and submit DRRS and SORTS assessments

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DRRS-S Accounts - *Permissions*

- DRRS-S URL (SIPRNET): https://drrs.csd.disa.smil.mil/drrs/login
- The unit of assignment is the unit that you are allowed to edit
- Only eight accounts per unit are allowed to have Unit Commander Permissions

Account Type	Description of Permission Level
Unit Viewer	Read-only access to ESORTS information. Has no ability to edit mission readiness tasks. This is the default role for all new DRRS-S users.
Unit User	Can view draft assessments in the Mission Assessment tool. Has the ability to edit mission readiness tasks that are directly assigned to their user account for their primary unit of assignment.
Unit Commander	Has final approval authority on the submission of the unit's readiness report. Has read and write capabilities for the unit of assignment. This is the only permission level that can edit and submit data in the Navy SORTS Input Tool.

Note: DRRS-S account servicing is performed by the Navy Readiness Support Center (Help Desk) at USFF (757-836-6365) or via email at nrre@navy.(smil).mil

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Available Training – Methods

Four avenues for DRRS-S training are:

- On-line and embedded training
  - CNAF Readiness Reference Tool
  - Help functions in DRRS-S
- Pipeline training
  - TYCOM OPS Admin Officer Course
- Waterfront briefs
  - Fleet concentration sites – at least annually
  - As requested by units
- Call or email your TYCOM Readiness Reps
  - See POC page for contact information

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Keys to Success

- CO gets 100% of the vote in the Commander's assessment
- The unit needs to understand their FRTP cycle and their readiness expectations
- Remarks should be focused on readiness issues for your ship
  - Comment on your current degraders and your plan to get healthy
  - Ensure that all remark fields are continually updated, especially get well dates
  - Concentrate your remarks in the Core Comment block
- Evaluate all METs, standards, Core, and NSIT on every assessment
  - NSIT is a separate assessment that shall be consistent with your DRRS-S assessments
- Still have to manage the data systems that provide resource data (AMCR, MFOM, CV-SHARP, etc.) even thought they don't currently feed DRRS-S
- Take advantage of the TYCOM experts

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CNAF Program POCs

Government Policy Leads

CDR David "Lanezies" Lane
DRRS-S Program Manager
757-836-8244

LT Walt "Juice" Umali
METL/CV-SHARP PM
619-545-1547

Contractor Support Leads

CNAL DRRS-S/SORTS Support
Mr. Chris Soler 757-836-8243
Mr. John Bryson 757-836-8242
CNAL N40 group email: CNAL_N40_T&R@us.navy.mil

CNAP DRRS-S/SORTS Support
Mr. Derek Teachout 619-767-7745
Mr. Nate Cook 619-767-4349
CNAP N40 group email: CNAP-TnR@us.navy.mil

DRRS-S Account Servicing & Technical Support

Navy Readiness Support Center (NRSC)
U.S. Fleet Forces
757-836-6365
nrre@navy.(smil).mil

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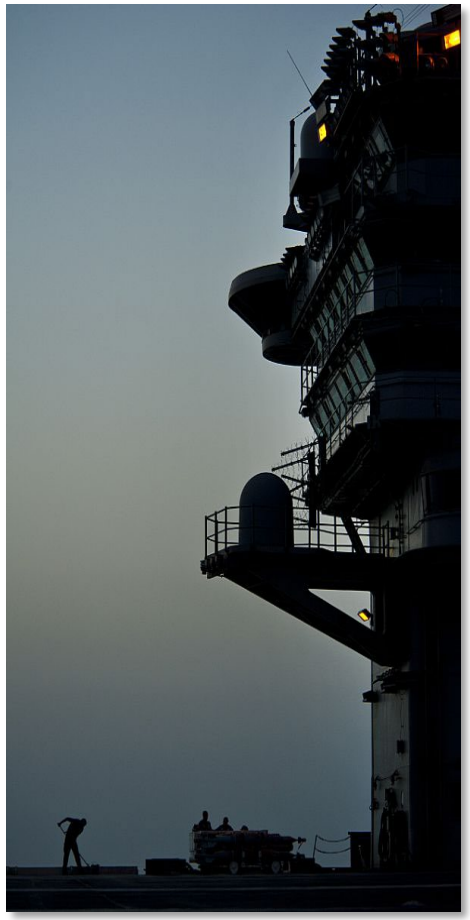
QUESTIONS?